



CROSSROADS

Community Church

EMPLOYMENT APPLICATION

(PLEASE PRINT)

Position of Interest	Date of Application
How Did You Learn About the Position?	
Church Website Church Worship Service	Friend _____ Other _____

Last Name	First Name	Middle Name
Address:		City State Zip
Telephone Number(s)	Email Address	
Are you at least 18 years of age?	Yes No	If no, what is your date of birth?

Best time to contact you (please indicate days and hours): _____

Have you ever filed an application with us before?	Have you ever been employed with us before?
Yes No If yes, give date:	Yes No If yes, give date:

Are you a regular attendee of a local church? Yes No
 If yes, please give church name, address and phone number:

Are you currently employed? Yes No

If so, does your current employer know of your plans to change employment? Yes No

Why do you desire to make a change? _____

Have you ever been involuntarily terminated for cause from a position? Yes No
 If yes, please explain: _____

Have you ever held a position of trust (handling money or confidential material)? Yes No

Date available for work _____ What is your desired compensation? _____

Type of employment desired: Full-time Part-time Temporary

What days if part-time? SUN MON TUE WED THU FRI SAT

What hours if part-time? _____

If needed, are you available to work on Saturdays/Sundays? Yes No

PRIOR WORK RECORD (Start with most recent or present employer)

Provide a complete list of all employment including self-employment and volunteer work for the last 7 years. You may attach an additional sheet if necessary to provide a complete list. Submitting a resume in addition to this application is encouraged.

Name of most recent employer _____ Phone #: _____

Address _____

Date of Employment: From _____ To _____

Name and position of direct supervisor _____

Your position/title and duties:

May we contact your current employer? Yes No

Name of prior employer _____ Phone #: _____

Address _____

Dates of Employment: From _____ To _____

Name and position of direct supervisor _____

Your position/title and duties:

Name of prior employer _____ Phone #: _____

Address _____

Dates of Employment: From _____ To _____

Name and position of direct supervisor _____

Your position/title and duties:

Name of prior employer _____ Phone #: _____

Address _____

Dates of Employment: From _____ To _____

Name and position of direct supervisor _____

Your position/title and duties:

Name of prior employer _____ Phone #: _____

Address _____

Date of Employment: From _____ To _____

Name and position of direct supervisor _____

Your position/title and duties:

Comments: Include explanation of any gaps in employment (except for educational and medical reasons).

EDUCATION				
Schools	Name and Address	Course of Study	Years Completed	Diploma/ Degree?
High School				
Undergraduate College				
Graduate/ Professional				
Other (specify)				

Describe any training, skills, and business or ministry activity relevant to the position for which you have applied.

Briefly describe your spiritual journey and relationship with Jesus.

Additional Information – Describe any additional information you feel may be helpful to us in considering your application.

Personal/Professional References		<i>Do not include family members.</i>	
Name	Phone Number	Best Time to Call	Relationship/ Occupation
1.			
2.			
3.			

Applicant’s Statement

I certify that answers given herein are true and complete.

I authorize investigation of all information provided in this application, or otherwise in the hiring process, as may be necessary in arriving at an employment decision. I hereby generally release Crossroads Community, and its employees, agents, and volunteers, for any injury or damage that I may suffer as a result of such an investigation.

I have read the Crossroads Community Church Statement of Faith and the ministry description of the position of which I am applying and I agree to abide to work and live in agreement with their content.

I hereby understand and acknowledge that any employment relationship with this organization is of an “**at will**” nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed, with or without advanced notice, and for any reason except by a written agreement signed by employee and an authorized representative of Crossroads Community Church.

In the event of employment, I understand that incomplete, inaccurate, false or misleading information given in my application or interview(s), or at any other time in the hiring process, may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

I agree by entering my legal first and last name, as my electronic signature, is the legal equivalent of my manual/handwritten signature on this document.

Signature of Applicant

Today’s Date

Please submit your completed application by email to staffing@visitcrossroads.com.