

## Children's Ministry Lead Worker

**Position Holder: Various**

<b>Reports To:</b>	Early Learning Coordinator
<b>Updated:</b>	<b>March 18, 2024</b>

### ***Purpose Statement of Crossroads Community Church***

Crossroads Community Church seeks to transform lives through loving relationships with God, each other, and the lost.

### ***Position Summary***

The person holding this position is part of a team who provides Christian education programming for children. They help to ensure a safe environment for all children and any other workers and volunteers.

### ***General Qualifications***

1. Exhibits a meaningful and growing personal relationship with Jesus Christ as Lord and Savior as evidenced by the demonstration of the fruit of the Holy Spirit.
2. Wholeheartedly agrees with the Crossroads Community Church purpose, values, priorities, mission, bylaws, and lives a lifestyle appropriate to a person in Christian ministry.
3. Willing to be a part of Crossroads Community Church and to regularly and consistently attend a weekend worship service.
4. Demonstrates skills in relating to and working with people, especially volunteers, church staff, the congregation and others, within a team environment.
5. Manages personal and family life in such a way they model the teachings of God's Word.
6. Agrees to abide by the staff handbook and sign the Crossroads Statement of Faith.
7. Able to stand and speak clearly for extended time periods; maintain a high level of energy and a positive disposition; and work in teams achieving short and long range goals.
8. Serve as a productive and positive team player with the staff.
9. Must pass the pre-employment background screening.
10. Must attend a Crossroads 101 class.
11. Must be able to pick up toys, move tables and chairs, and lift young children as needed.

### ***Position Qualifications/Specifications***

**Minimum/Preferred Experience:** At least 3 months of child ministry experience; 2 years+ preferred.

**Minimum/Preferred Education:** None.

**Knowledge, Skills, Competencies:**

1. Average or above average people skills.
2. Positive and encouraging demeanor.
3. Experience working with children and parents.
4. Ability to anticipate needs and address them.
5. Solid understanding of Crossroads' purpose, values and priorities.
6. Ability to multitask in diverse environments and situations.
7. Able to stand, sit or kneel on the floor for extended periods of time.
8. Able to lift up to lift up to 25 lbs.
9. Strong team player – able to work well with others, both paid staff and volunteers.

<b>Employment Status:</b>	Part time
<b>Employment Classification:</b>	On call; non-exempt; hourly
<b>Compensation Range:</b>	\$15.00 - \$15.75 per hour
<b>Hours:</b>	As needed; on call status; not to exceed 18 hours per week, with the exception of Crossroads Kids Camp (VBS) related activities which occur in June of each year. On call hours may include weekends, weekdays/evenings, special events (i.e. CKC); holidays such as Christmas Eve and Easter.

### ***Specific Responsibilities, Principal Duties and Responsibilities***

1. Provide a safe and high quality experience for the children in our environments, through supervision of learning and play. The age of children may vary to include children ages 6 months to 12 years.
2. Teach with enthusiasm for Christ, utilizing the provided structured activities and Bible based curriculum, which are consistent with the values and mission of the church.
3. Engage with the children in age-appropriate play, being sure to include each child.
4. Maintain clean, tidy and safe environment(s), i.e., Camp, classroom, teaching area.
5. Maintain a clean, hygienic, well-groomed appearance and dress modestly.
6. Immediately communicate concerns about children's welfare, needs or safety to the Early Learning Coordinator and/or the Children's Ministry Director.
7. Interact with parents and children in a positive, friendly and consistent manner.
8. Be attentive to and oversee the safety of children and fellow workers, reporting any concerns or issues to the Early Learning Coordinator and/or the Children's Ministry Director in a timely manner.
9. Check children in and out according to safety and policy protocols.
10. Lead other Children's Ministry workers and volunteers to follow their prescribed roles in accordance with our policies and procedures.
11. Oversee the cleaning of each area/Camp at the end of the work shift. This may include, but not be limited to toys, furniture and other Camp specific spaces and/or items. Be sure areas are left in a manner that promotes cleanliness and readiness for the next program to be conducted in that space.
12. Other duties as assigned.