

Children's Ministry Worker

Position Holder: Various

Reports To:	Early Learning Coordinator
Updated:	March 18, 2024

Purpose Statement of Crossroads Community Church

Crossroads Community Church seeks to transform lives through loving relationships with God, each other, and those who do not know Jesus yet.

Position Summary

This position is responsible for supervising and caring for children while providing a safe environment for all children and any other workers and volunteers.

General Qualifications

1. Exhibits a meaningful and growing personal relationship with Jesus Christ as Lord and Savior as evidenced by the demonstration of the fruit of the Holy Spirit.
2. Wholeheartedly agrees with the Crossroads Community Church purpose, values, priorities, mission, bylaws, and lives a lifestyle appropriate to a person in Christian ministry.
3. Willing to be a part of Crossroads Community Church and to regularly and consistently attend a weekend worship service.
4. Demonstrates skills in relating to and working with people, especially volunteers, church staff, the congregation and others, within a team environment.
5. Manages personal and family life in such a way they model the teachings of God's Word.
6. Agrees to abide by the staff handbook and sign the Crossroads Statement of Faith.
7. Able to stand and speak clearly for extended time periods; maintain a high level of energy and a positive disposition; and work in teams achieving short and long range goals.
8. Serve as a productive and positive team player with the staff.
9. Must pass the pre-employment background screening.
10. Must be able to pick up toys, move tables and chairs, and lift young children as needed.

Position Qualifications/Specifications

Minimum/Preferred Experience: At least 3 months of child ministry experience; 2 years+ preferred.

Minimum/Preferred Education: None.

Knowledge, Skills, Competencies:

1. Average or above average people skills.
2. Strong administrative skills.
3. Experience working with children and parents.
4. Ability to anticipate needs and address them.
5. Solid understanding of Crossroads' purpose, values and priorities.
6. Ability to multitask in diverse environments and situations.
7. Able to stand, sit or kneel on the floor for extended periods of time.
8. Able to lift up to lift up to 25 lbs.
9. Strong team player – able to work well with others, both paid staff and volunteers.

Employment Status:	Part time
Employment Classification:	On call; non-exempt; hourly.
Compensation Range:	\$14.50 - \$15.00 per hour
Hours:	As needed; on call status; not to exceed 18 hours per week, with the exception of Crossroads Kids Camp (VBS) in June, or as pre-approved the Children's Ministry Director. On call hours may include weekends, weekdays/evenings, special events (i.e., CKC); holidays such as Christmas Eve and Easter.

Specific Responsibilities, Principal Duties and Responsibilities

1. Assist Lead Workers in providing high quality supervision of learning and play, while seeing to the welfare of the children. The age of children may vary to include children ages 6 months to 12 years.
2. Assist Lead Workers in teaching the provided structured activities and Bible based curriculum, which are consistent with the values and mission of the church.
3. Engage with the children in age-appropriate play, being sure to include each child.
4. Maintain a clean, tidy and safe environment and classroom.
5. Maintain a clean, hygienic, well-groomed appearance and dress modestly.
6. Interact with parents and children in a positive, friendly and consistent manner.
7. Check children in and out according to safety and policy protocols.
8. Interact with parents and children in a positive, friendly and consistent manner.
9. Immediately communicate concerns about children's welfare, needs or safety to the Lead Worker(s), the Early Learning Coordinator and/or the Children's Ministry Director.
10. Be attentive to the safety of children and fellow workers.
11. Assist in cleaning the area at the end of the work shift as directed by the Lead Worker(s). This may include, but not be limited to toys, furniture and other Camp specific spaces and/or items.
12. Other duties as assigned.